

**DESERT CHAPEL UNITED METHODIST CHURCH**  
**Community Feast**

Approved 10/3/2020

Procedures To Protect Our Volunteers and Diners and to Control the Spread of the Covid-19 Virus During Community Feast Preparation and Distribution

Desert Chapel volunteers prepare and serve a meal (our Community Feast) every Saturday afternoon. Everyone is invited; everyone is welcome.

Prior to the outbreak of Covid-19 our Community Feast was served in the church dining room from 3 pm – 5 pm.

Since the outbreak Community Feast is prepared and distributed to our diners as a take-out meal between 3 pm – 4 pm, utilizing the following procedures to protect our diners and volunteers and to control the spread of the virus.

We will reevaluate our hours as Covid-19 restrictions ease.

**Volunteers**

- All Community Feast volunteers will be asked screening questions regarding exposure, symptoms and illness before they begin to work. If a volunteer, or someone in their home, is diagnosed with Covid-19, they will not be allowed to continue to volunteer at the Community Feast until they have had a 14-day quarantine and a negative COVID test.
- Volunteers are required to use masks/gloves as required by their food handlers license, and by local, state and CDC Covid-19 guidelines.
- Volunteers are expected to sign the Assumption of Risk and Waiver of Responsibility
- If a Volunteer or someone in their home is diagnosed with Covid-19, they will immediately notify the head of their respective ministry (Ric Kayer, Gary Smith) who will then notify the Leadership Board/Trustees.

**Sanitizing**

All tables and chairs are routinely sanitized after use using a diluted bleach solution. This practice will continue. Doorknobs, thermostats, refrigerator and freezer doors will also be sanitized after each use by the party using them.

In the kitchen, all counters and sinks, including knobs, are sanitized with a bleach solution after every use. Oven and stove knobs will likewise be sanitized after each use.

Because we cannot know if the group using the space in the week followed through with sanitizing, the entire kitchen and gathering area – floors, counters, tables, chairs – will be sanitized each week prior to the beginning of Community Feast preparations. The entire process of sanitation will be repeated at the end of Community Feast.

Smaller spray bottles will be filled with freshly mixed water/beach formula sanitizer prior to the preparation and serving of each Community Feast. These sanitizer spray bottles will be located strategically around the entire area used for meal preparation and distribution will be used to keep all surfaces sanitized during the entire Community Feast time period.

If a volunteer or participant reports a positive test, the affected areas will receive an additional cleaning as above prior to being used again.

### **Restroom**

The small restroom adjacent to the kitchen is a single, one-person-at-a-time, room. The entrance is on the exterior of the building where the diners gather. This restroom will be supplied with soap and sanitizer. It will be regularly cleaned by the custodian according to the facility guidelines.

### **Social Distance**

We will use tape to create security lines for the diners. Tape will be placed on the ground and floor at 6-foot intervals for the entire distance of the security line to guide diners to maintain a safer distance from other diners.

- Set up or renewal of the security line will begin 1:30 - 2:00 pm.
- Control of the diners entering and waiting in the security line from 2:45 – 4:00 pm
- Take down of the security line from 4:15 – 5:00 pm.

### **Masks and Gloves**

Per the church policy, masks will be required whenever 2 or more people are in the same space. While in line, diners will be asked to wear a mask. Masks will be provided for those who do not have their own. Gloves will likewise be provided and diners are encouraged to use them.

We will set up a table at the beginning of the security line and furnish it with masks and gloves. All diners will be encouraged to take and use the masks and gloves if they do not already have their own.

Bottles of sanitizer will also be located on tables along the lineup and diners will be encouraged to sanitize their hands before they enter the actual food pickup area.

### **INDOOR SEATING**

Once we are permitted to resume indoor seating, the following changes will be made:

1/3 of the tables will have been removed from Fellowship Hall, and positioned to achieve maximum distance. There will be only 2 chairs per table, positioned at opposite corners.

Diners will utilize the same security line used during the “to go” portion of Community Feast, during the shut-down. If diners intend to remain and eat inside, they will be asked the same

screening questions volunteers are asked. If they are showing symptoms or have been exposed, they will be provided with a “to go” meal so they can eat but not expose others.

Masks will be worn until diners are seated at their tables with their food

Diners will be asked to maintain social distancing while in line and while eating.

Volunteers will wipe down tables/chairs with a mixture of water/bleach as soon as they are vacated so another may use them.

At the conclusion of each meal, all tables and chairs will be sanitized, the floor mopped and sanitized, and all food preparation and serving areas will be cleaned and sanitized.